

UTBM Information Sheet

Academic Year 2018 – 2019

Name of Institution:	University of Technology of Belfort-Montbéliard, France
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STUDENT EXCHANGE INFORMATION

Website for student exchange information:	www.utbm.fr click on "International"
Minimum GPA requirement (if applicable):	none
Language of instruction::	French / English
Language requirements:	B2 level in French or English: French language courses are obligatory for beginners in French Students must have at least an intermediate level in English (B2) if they are beginners in French.
Application forms	via on-line registration only. The students must be nominated by their home university. Then UTBM will send each student a personal link to the on-line application form. address to nominate students: haylee.cofield-ilhe@utbm.fr
Required supporting documents:	<ul style="list-style-type: none"> • Official Grade Transcripts from Home University • Copy of current passport or identity card
Visa Requirements:	to be checked with local French Embassy/Campus France
Requirements on health insurance:	Basic social security (health cover) is free for exchange students, but students must register with the nearest Social Security Center. This is obligatory for all students not in possession of a European Health Card. Optional extra health insurance (mutuelle) is possible, 50€ - 300€ per year.
Academic Calendar	<u>Semester 1</u> <u>Expected arrival day for exchange students – Wednesday 22nd August 2018</u> (intensive French classes for foreign students, integration week and help with administrative procedures) Semester - 3 rd September 2018 to 20 th January 2019
	<u>Semester 2 (estimated)</u> <u>Expected arrival day for new exchange students – Monday 4th February 2019</u> (intensive French classes for foreign students, integration week and help with administrative procedures) Semester 18 th February 2019 to 30 th June 2019
Application deadlines:	Semester 1: 11 th May 2018

	Semester 2: 16 th November 2018
Expected date of arrival:	Semester 1: 22 nd August 2018
	Semester 2: 4 th February 2019
Does UTBM provide pick-up service from the airport and/or train station for incoming exchange students?	No, Students should go directly to their accommodation/residence then to the international office at UTBM (Office E209 – Belfort Campus)

ACADEMIC INFORMATION

Information on course offerings available to exchange students <i>(pls. provide course list or website if applicable)</i>	<u>ENGINEERING COURSES:</u> ERGONOMICS ELECTRICAL ENERGY AND ENVIRONMENT MECHANICAL ENGINEERING AND DESIGN COMPUTER SCIENCE INDUSTRIAL MANAGEMENT AND ENGINEERING HUMANITIES (MANAGEMENT, ECONOMY, HISTORY, LANGUAGES...) https://www.utbm.fr/english/ https://guideuv.utbm.fr
If you have courses taught in English, please provide course list or website as well.	YOU WILL FIND THE ENGLISH TAUGHT CLASSES IN THE COURSE GUIDE (LOOK FOR THE BRITISH FLAG) ALL STUDENTS CAN FOLLOW CLASSES IN THE HUMANITIES DEPARTMENT https://www.utbm.fr/wp-content/uploads/2015/04/UTBM_EnglishPrograms_P2018.pdf
Are students allowed to take courses outside the faculty or department they belong to?	<i>(If yes, please provide requirements or restrictions)</i> YES, AS LONG AS IT FITS INTO THEIR WEEKLY CLASS TIMETABLE. FOR CERTAIN SPECIFIC MASTERS THE COURSES WON'T BE AVAILABLE TO EXCHANGE STUDENTS. CONTACT US FOR MORE INFORMATION IF YOU'RE NOT SURE.
No. of units/credits that a full-time exchange student can take each semester:	Minimum: 4 courses (all classes included) or 16 credits
	Maximum: 7 courses (all classes included) or 36 credits
Grading system:	European Credit Transfer System

LIVING INFORMATION AND COSTS

Housing options for exchange students	<u>(✓) On-campus housing (please indicate options available):</u> 1) self-contained studio apartment of around 18m ² 2) individual bedroom (with shower, toilet and fridge) of 9 m ² with Bed, Wardrobe, chest of drawers, desk, washbasin, lighting equipment, and shelves.
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	(✓) Off-campus housing (please indicate options available) privately owned flats and housing residences – students must organize private accommodation by themselves	
Housing application procedures:	via internet. This will be communicated after the student is accepted and his application approved	
Housing application deadlines:	housing reservation works on a first come first serve basis	
Monthly Living Expenses:	Housing	From 260€ to 360€ per month
	Meals	Around 4€ per meal in the student restaurant (hot three-course meal)
	Textbooks/ materials	variable depending on course, less than 100€ per semester
	Transportation	bus – maximum 35€ per month
	Pocket money (for leisure activities, etc)	Depends on student! We recommend a total budget of 500€ per month to cover all costs.

CONTACT INFORMATION FOR EXCHANGE PROGRAMS

Name of Office in charge of Student Exchange:	Student Mobility - UTBM – Office E209 13 rue Thierry Mieg ,90000 Belfort, FRANCE	
Head of International Office (name & position)	Mrs. Heather COOPER– Director of International Relations	
Contact information	Tel: +33 (0) 384 583 000	Fax:
	Email: heather.cooper@utbm.fr relations.internationales@utbm.fr	
Coordinators for incoming exchange students to UTBM	Name: Mrs. Haylee COFIELD-ILHE and Mrs. Erika PETRESKI	
	Tel: +33 (0) 384 583 019	Email: haylee.cofield-ilhe@utbm.fr erika.petreski@utbm.fr
Coordinators for outgoing exchange students	Name: Mrs. Françoise CRIMPET / Mrs. Fatima CIZEL	
	Tel: +33 (0) 384 583 569 Tel: +33 (0) 384 583 938	Email: francoise.crimpet@utbm.fr fatima.cizel@utbm.fr