



## Institutional Data Sheet

## GENERAL INFORMATION

Institution & Erasmus Code	Balıkesir University - TR BALIKES01
PIC number	996644931
General website	<a href="http://www.balikesir.edu.tr/baun_eng/">http://www.balikesir.edu.tr/baun_eng/</a>
ECTS information package for mobility students	<a href="https://obs.balikesir.edu.tr/oibs/bologna/index.aspx">https://obs.balikesir.edu.tr/oibs/bologna/index.aspx</a>
International Office - contact information	<p><u>Address:</u> Balıkesir Üniversitesi Uluslararası İlişkiler Arastırma ve Uygulama Merkezi Rektörlük Binası, 5. Kat, Çağış kampüsü (Bigadiç yolu üzeri 17. km), 10145, Balıkesir/TURKEY</p> <p><u>E-mail:</u> <a href="mailto:erasmus@balikesir.edu.tr">erasmus@balikesir.edu.tr</a></p> <p><u>Telephone:</u> +902666121452 / +902666121400 / ext.;1621-1622</p>
International Office - Director & Erasmus+ Institutional Coordinator	<p>Dr. Seda ŞAHİN</p> <p>e-mail: <a href="mailto:sedasen007@yahoo.com">sedasen007@yahoo.com</a></p> <p>Telephone: +902666121400 / ext.;1620</p>
International Office - contact Inter-institutional agreements (Erasmus+)	<p>Ece KANBUR (Ms)</p> <p>Telephone: +902666121452 / +902666121400 / ext.;1621</p> <p>email: <a href="mailto:ecegormez@balikesir.edu.tr">ecegormez@balikesir.edu.tr</a></p>
International Office- Contact- incoming and outgoing students (for Erasmus+ traineeships)	<p>Ece KANBUR (Ms)</p> <p>Telephone: +902666121452 / +902666121400 / ext.;1621</p> <p>email: <a href="mailto:ecegormez@balikesir.edu.tr">ecegormez@balikesir.edu.tr</a></p>
International Office – Contact -Erasmus+ Staff Mobility for Teaching and Staff Mobility for Training (incoming & outgoing staff)	<p>Dinçer KANBUR (Mr)</p> <p>Telephone: +902666121452 / +902666121400 / ext.;1617 / 1621</p> <p>email: <a href="mailto:dincerkanbur@balikesir.edu.tr">dincerkanbur@balikesir.edu.tr</a></p>
International Office – Contact -incoming students (for study) (Erasmus+)	<p>Dinçer KANBUR (Mr)</p> <p>Telephone: +902666121452 / +902666121400 / ext.;1617 / 1621</p> <p>email: <a href="mailto:dincerkanbur@balikesir.edu.tr">dincerkanbur@balikesir.edu.tr</a></p>
International Office – Contact -outgoing students (for study) (Erasmus+)	<p>Kutlu ERGÜN (Mr)</p> <p>Phone: +902666121452 / +902666121400 / ext.;1622</p> <p>email: <a href="mailto:kutlu.ergun@balikesir.edu.tr">kutlu.ergun@balikesir.edu.tr</a></p>
Departmental coordinators (Erasmus+)	<a href="http://www.balikesir.edu.tr/index.php/baun/birim/uluslararası_iliskiler_arastırma_uygulama_merkezi/menu/90851">http://www.balikesir.edu.tr/index.php/baun/birim/uluslararası_iliskiler_arastırma_uygulama_merkezi/menu/90851</a>

## DATES

Academic calendar	<p>Autumn semester: 24/09 – 31/12 /2018</p> <p>(*2<sup>nd</sup>- 15<sup>th</sup> January 2019-examination period)</p> <p>Spring semester: 04/02 – 14/05/2019</p> <p>(*15-24 May 2019- examination period)</p>
Academic calendar per year	<a href="http://www.balikesir.edu.tr/baun/akademik_takvim">http://www.balikesir.edu.tr/baun/akademik_takvim</a>
Applications deadline for nominated exchange students:	
For autumn semester /whole year	30/06


[dd/mm]	
For spring semester [dd/mm]	30/12
Transcript of Records procedure:	A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

#### LOCAL GRADING SYSTEM OF THE INSTITUTION

**TR BALIKESİR:** Grading system at Balıkesir University:


Numerical Grade	Degree of Success	Letter Grade	ECTS Grade
4.00	Very Good	AA	A
3.50	Good-Very Good	BA	B
3.00	Good	BB	
2.50	Average-Good	CB	C
2.00	Average	CC	
1.50	Weak-Average	DC	D
1.00	Conditional Pass	DD	E
0.00	Fail	FF	FX
			F

#### INCOMING STUDENT INFO

Study as an exchange student, incl. application procedure	<p>To take part in the Erasmus + programme at the University of Balıkesir, first you need to contact the departmental Erasmus coordinator at your home institution to express your interest. Students who would like to study or do their practical trainings at Balıkesir University must first be nominated by their home University via e-mail.</p> <p><b>How to Apply</b></p> <p>In order to be accepted at Balıkesir University; the following documents must be sent to Balıkesir University International Office (by e-mail first and then by post):</p> <ul style="list-style-type: none"> <li>• Accommodation form (for free accommodation) ( max. 15 people every year)</li> <li>• Learning agreement form for traineeships / study</li> <li>• An official letter of the your university showing that you have been selected in the framework of the Erasmus+ Programme (nomination letter)</li> <li>• One copy of the passport or identity card</li> <li>• 3 /4 passport-size photographs</li> <li>• Application form</li> <li>• Transcript of records</li> </ul> <p>➤ Once your application has been approved, you will receive a letter confirming your acceptance at Balıkesir University.(just a few weeks after the application deadline date.)</p> <p>Pls tap on the link below to download the related forms for your application to Balıkesir University from "incoming students" section :</p> <p><a href="http://www.balikesir.edu.tr/index.php/baun/birim/uluslararasi_iliskiler_arastirma_uygulama_merkezi/menu/90851">http://www.balikesir.edu.tr/index.php/baun/birim/uluslararasi_iliskiler_arastirma_uygulama_merkezi/menu/90851</a></p> 
Course catalogues	<p><a href="https://obs.balikesir.edu.tr/oibs/bologna/index.aspx">https://obs.balikesir.edu.tr/oibs/bologna/index.aspx</a></p> <p>Students are advised to check if there are enough courses on</p>

	our available courses list (on demand) their home University will approve of . Students might need to make changes to their original LA due to some reasons such as timetable conflicts, limited spaces, courses no longer available etc. Changes could be made within 5 weeks after the start of each semester. Agreement by the three parties has to be reached within 2 weeks after the request. In countries belonging to the European Higher Education Area (EHEA) an academic year of full-time study is normally made up of educational components totalling 60 ECTS credits. (30 credits per semester)
Study fields for exchange	according to the nomination that corresponds to the fields of studying as agreed in the inter-institutional agreements . (For studies ,students from our partner Universities are to be accepted though this criterion doesn't apply to the traineeships.)
Required language skills in studying / teaching language	B1 (CEFR) (for students ) ; B2 (for staff) Language of instruction 1: Turkish; Language of instruction 2: English No language proficiency certificate is required. Yet the students are expected to have a good command of English sufficient either to follow the courses / or carry out their traineeships.
Travel / Medical Insurance (both for traineeships and study)	<a href="http://www.balikesir.edu.tr/bau_yonetim/yukleme/birim/49/insurance%20information.pdf">http://www.balikesir.edu.tr/bau_yonetim/yukleme/birim/49/insurance%20information.pdf</a>
Visa	<a href="http://www.mfa.gov.tr/default.en.mfa">http://www.mfa.gov.tr/default.en.mfa</a>

#### HOUSING

Student Accommodation	<p><b>Accommodation</b></p> <p>Balikesir University will provide assistance to Erasmus+ students in finding suitable accommodation whether it is in university or in the private sector. Free accommodation is provided for max. 15 sts per a.y. and done on "first come first served "basis.</p> <p>➤ Plz click the link below to receive further information about the procedures and see the "<u>incoming students</u>" section to reach the accommodation form :</p> <p><a href="http://www.balikesir.edu.tr/index.php/baun/birim/uluslararası_iliskiler_arastırma_uygulama_merkezi/menu/90851">http://www.balikesir.edu.tr/index.php/baun/birim/uluslararası_iliskiler_arastırma_uygulama_merkezi/menu/90851</a></p> 
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