

Dear student,

Thank you for your interest in Inholland University of Applied Sciences, location Alkmaar! We would like to provide you with information about the second/Spring semester.

Inholland application form

You can apply for your exchange by following this link to our [online application form](#). Please register yourself first, after that, you can log in and complete the form.

It is not necessary to send any application documents by post, since you can upload all documents in Moveon, our online programme.

Your file will only be processed after you have uploaded all necessary attachments. Please keep in mind that the deadline to apply is **1 November 2018**. In case you have a non-EU nationality and need a visa/residence permit, please read [the procedure](#) carefully.

Course selection

Our course offer is available [online](#).

The first/fall semester consists of term 1+2; the second/spring semester consists of term 3+4. Please choose 30 EC's (European Credits) in total, if you are selected to study with us for 1 semester choose 30 EC's and choose 60 EC's in total if you are selected to study at Inholland for an entire academic year.

Our course offer can be found [here](#). Choose the Faculty of Business, Finance and Law. Then look for the course offer of Alkmaar.

The first/fall semester you can choose for Business and Finance.

The second/Spring semester consists of term 3+4. Please choose 30 ECTS in total. You can either choose for Marketing in the digital Age or Management Studies (these are two separate modules which cannot be mixed).

Be aware that you should only choose courses for **campus Alkmaar**. It is **not possible** to switch locations!

Learning Agreement

The Learning Agreement contains your course selection for the exchange programme, proving that you are entitled to follow these courses and that the results obtained during the exchange will be acknowledged by all parties. It needs to be signed by your home university departmental coordinator and your Inholland coordinator. If you are from a European country, your home university will provide you with a Learning Agreement.

If you study at a non-European partner, please use the Learning Agreement attached.

Useful information

The application procedure for accommodation starts on **1 November** and we recommend you to apply as soon as possible, since there are only a limited number of rooms available. You can apply for accommodation even if you have not received an official acceptance letter for your exchange programme yet. To apply for student accommodation in Alkmaar, please send an e-mail to intoffice.alkmaar@inholland.nl, clearly stating that you wish accommodation, your name, date of birth and whether you need accommodation for one or two semesters.

Arrival/Pick-up service and the introduction days

Before the summer holidays a student coach will be assigned to you. With him/her you can make arrangements for a pick-up service from the airport or train station in Alkmaar. The introduction days are compulsory and take place on 1+2 February 2019.

In case you would like to receive more information on for example semester dates or holidays, please read the info sheet attached. For other questions, do not hesitate to contact us.

We look forward to receiving your application!

Met vriendelijke groet/Kind regards,

Miranda Goudriaan

International Officer

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