



Aalto University

Information sheet for the academic year 2019-20

School of Engineering

Academic matters

Autumn term	August - December, periods I and II (teaching and examination periods: September – December)
Spring term	January - July, periods III, IV and V (teaching and examination periods: January – May)

Please check the exact dates from our [academic calendar](#) in [INTO](#) webpages.

Language of instruction

Finnish, Swedish and English. Links to courses held in English can be found in course related information for Exchange students –section.

Fields of study

Building Technology
Energy Technology
Geoengineering
Geoinformatics
Mechanical Engineering
Real Estate Economics
Spatial Planning and Transportation Engineering
Water and Environmental Engineering

What can you study

Please check the information in Courses in English Web page: **School of Engineering**

Please check the full descriptions of the courses from **WebOodi** or **MyCourses**

Please note that study programmes are updated each year. Some changes in the course selections are likely from year to year. As the new study programmes are published every summer for the following academic year, students must be prepared to make changes in their Study Plans. Students may contact the school exchange coordinator for guidance.

Language courses

Exchange students may take language courses subject to availability and prerequisites. Please note that especially English language courses may be very full and degree students have priority to these courses.

The language center offers some Finnish courses for International students.

Grading scale

1-5 or pass/fail. 5 being excellent and 1 sufficient.

ECTS credits

The extent of the courses is given in ECTS (= European Credit Transfer System) credits. One credit corresponds to 27 hours of work, including lectures and other forms of instruction, exercises, seminars and independent work at home and in the library. The scope of a course can be 1-15 credits depending on the content of the course.

How many courses should I take?

We expect incoming exchange students to study full time while at Aalto and to pass the courses with good grades. Full workload at Aalto is 30 ECTS credits per semester.

Please note that 2/3 of courses should be from one field of study!

Are students allowed to take courses from other schools of Aalto?

Yes, 1/3 of courses can be taken from another school as long as the student fulfills the prerequisites and the courses are available in English. However, the exchange students in School of Chemical Engineering, School of Electrical Engineering, School of Engineering and School of Science are **NOT allowed** to take courses from the School of Arts, Design and Architecture or the School of Business.

Aalto University offers a possibility to take some interdisciplinary courses, [Aalto cross-school courses](#) and [University Wide Art Studies \(UWAS\)](#).

Aalto University offers exchange students Finnish language and culture course free of charge. There are also communication courses recommended for exchange students.

Can students take courses of different level?

Yes. Please note that most of the courses offered in English in School of Engineering are in the Master's level. Bachelor's level students may take Master's level courses if they fulfill the prerequisites. Aalto University recommends 3 years of Bachelor's studies before arriving to Aalto University.

Please note that in order to be accepted to and successfully complete a course students must have sufficient prerequisites!

Applying

Application deadlines

NOTE! Please check the application date online.

April 30: Applications for the next autumn term/academic year.

October 15: Applications for the spring term only.

Late or incomplete applications will not be handled after these dates.

The online application will open a month before the application deadline. The link to the online application system will be send to nominated students only!

Application procedure:

After the home university has sent a nomination to Aalto University exchange coordinator, the nominated students shall receive applying instructions and a link to the online application by email. The nomination should therefore always contain the student's name and email address.

Instructions for applying

Please, e-mail nominations of your candidates (name, e-mail) of the students to exchanges-eng@aalto.fi and the nominated

candidates will be provided with detailed application instructions including the link to the online application system. Please, nominate the candidates two weeks before the deadline at the latest, since by the time of the deadline the applications must be complete. Late applications cannot be accepted.

Language requirements

Exchange students from partner universities:

- Language of instruction at home university is English: no requirements
- Language of instruction at home university is other than English: certificate from an English language teacher/professor or an official language test stating that the student has fluent language skills (level B2) to study in English in the subject area.

Application outcome

The information about **the application result will be sent** to the email of the student **within one and a half month after the deadline.**

Can students extend their exchange period?

Yes, if certain conditions are fulfilled. Please contact the coordinator as early as possible for handling the practical matters.

How to get official transcript of records after the exchange?

The student should contact the Student Exchange Coordinator as soon as all his/her courses have been registered and we will send the student the transcript of records into the address she/he wishes. **Please note that we do not send the official transcripts automatically, but only on request.**

There is also a possibility to order an official digitally-signed transcript of records from WebOodi while the student's Aalto password is valid. More information can be found [here](#).

Accommodation

Is university accommodation available?

There are some apartments reserved for exchange students. However, please note that the housing situation in Helsinki metropolitan area is difficult and we cannot guarantee accommodation for all exchange students. The housing situation is better in the spring term than in the autumn term. Students must apply housing for themselves according to the housing instructions.

How to find accommodation?

Please see the webpage about [housing for exchange students](#).

Visa requirements, cost of living and insurance

Who needs a Visa/Residence permit?

Students coming outside of EU/EEA countries need a residence permit to Finland.

How to get one?

[Please visit the web pages of the Finnish Immigration services \(migri.fi\)](#)

Insurance

To be bought in the home country before arriving in Finland. Students from non EU/EEA countries are required to have a valid health insurance. This is compulsory requirement for obtaining residence permit for studies lasting more than 3 months.

Exchange students **are not covered** by Aalto University's accident insurance. Therefore, it is important that exchange students have their own insurance.

Estimated Monthly Expenses in local currency (euro, €)

Students should budget about 650-1000 euros for living costs (housing, transportation, food & other daily necessities) per month.

AYY membership fee

Compulsory for those students who live in AYY apartments and highly recommended for all. **AYY weblink**

Contact information and useful links

Ms Niina Huovinen, exchange agreements
(niina.huovinen@aalto.fi),
Ms Melina Nummi, outgoing exchange students
(melina.nummi@aalto.fi),
Ms Hannele Pietola, incoming exchange students
(exchanges-eng@aalto.fi; hannele.pietola@aalto.fi)

<http://www.aalto.fi/en/>

Please remember to check our webpages for Incoming Exchange students. They have a lot of important and useful material and the web pages always contain the most current information!

School of Engineering
Incoming Exchange students