

Partner Information Sheet International Office

General information	
Full legal name local language:	Hochschule Coburg
Full legal name in English:	Coburg University of Applied Sciences and Arts
Erasmus code (if applicable):	D COBURG01
International website:	www.coburg-university.de
Institution's website:	www.hs-coburg.de
General email address International Office:	international@hs-coburg.de
General telephone number International Office:	00 49 9561 317 451
Postal address International Office:	Friedrich-Streib-Strasse 2 International Office 96450 Coburg Germany
Visiting/courier address International Office:	see above
Head International Office:	Mrs. Annette Stegemann annette.stegemann@hs-coburg.de
Contact person for exchange agreements:	Mrs. Annette Stegemann
Email for exchange agreements:	annette.stegemann@hs-coburg.de
Telephone for exchange agreements:	00 49 9561 317 319

Incoming exchange students	
Contact person(s) responsible for incoming exchange students:	Mrs. Silke Müller
Email:	silke.mueller@hs-coburg.de
Telephone:	00 49 9561 317 451
Website with information for exchange students:	https://www.coburg-university.de/academic-studies/exchange-students-program.html
Deadlines for exchange application:	Fall semester: June 15 th Spring semester: November 15 th
Semester dates (including exam sessions):	Fall semester: October 1 st – February 14 th Spring semester: March 15 th – July 31 st
Do you use local credits or ECTS credits? In case of local credits, what is the conversion factor to convert to ECTS?	ECTS credits
Language of instruction exchange programmes:	German/English
Course offer:	https://www.coburg-university.de/academic-studies/exchange-students-program/offered-courses-for-exchange-students.html
Possibility of attending courses at different departments:	Yes
Do you offer a language course for incoming students? What are the costs? Can students obtain credits/ECTS?	In general German language course free of charge for exchange students, between 2-8 ECTS depending on courses available
Approximate monthly costs (Euro) for: <ul style="list-style-type: none"> Accommodation 	<ul style="list-style-type: none"> Single apartments on campus (starting from 200 € plus 360 € deposit to be paid in advance)



<ul style="list-style-type: none"> • Semester fee (paid once) • Study material/books • Food/drinks • Health insurance (if no European Health Insurance Card available) • Transport • TV/Radio fee (mandatory!) 	<ul style="list-style-type: none"> • 105 € • 50 € • 150 € • 90 € • 50 € • 18 €
Facilities for students with special needs:	disability adapted
Nearest airports:	Erfurt (120 km), Nuremberg (110 km), Frankfurt (200 km), Munich (250 km)
Tuition fees:	None, however, student semester contribution to be paid per semester
Orientation week:	Fall semester: last week in September Spring semester: second week in March

Housing for exchange students	
Do you offer housing for exchange students?	Yes
Contact person(s) responsible for housing:	Mrs. Silke Müller
Email:	silke.mueller@hs-coburg.de
Telephone:	00 49 9561 317 451
Website with information about the housing procedure:	Information will be provided after student's acceptance
Deadlines for housing application:	Fall semester: End of July Spring semester: Mid-January
Housing costs:	See above

Visa	
Contact person(s) responsible for visa:	Mrs. Silke Müller
Email:	silke.mueller@hs-coburg.de
Telephone:	00 49 9561 317 8082
Website with information about the visa procedure:	https://www.coburg-university.de/academic-studies/support-for-international-students.html

Outgoing exchange students	
Contact person(s) responsible for outgoing exchange students:	Mrs. Veronika Wagner (from September 2019)
Email:	veronika.wagner@hs-coburg.de
Telephone:	00 49 9561 317 451